Fee:

College/School:

Department:

Check one: Graduate □ Check one: Upper Division □ Undergraduate □ Lower Division □ Both □ Both □

Account #: _____

Account Balance at Year End \$____

Please answer the required section below. If additional space is needed attach a separate page. Please be detailed and include proof of cost for specific items as needed. If no remaining balance remains from prior semesters pertaining to this fee, please indicate this.

Balance Expenditure Plan

Business Manager Name (print):	Date:	
Signature:		
Program Unit Head or Director Name (print):	Date:	
Signature:		